



Gopher Hill Festival Arts, Crafts and Exhibits Applications

The Gopher Hill Festival is currently accepting applications for participation in this year's festival. Please complete and return this application with your payment by August 31ST. Applications received after this date will be considered if space remains available. Please carefully read the enclosed Policies and Procedures before signing the application. Keep the Policies and Procedures for your records and information.

BUSINESS NAME/ORGANIZATION: _____

Contact: _____

Address: _____

Email: _____

Telephone: Business _____ Cell/Home _____ Fax _____

Please select one: _____ Handmade Arts and Crafts -----\$ 80.00 Space Fee*
_____ Community/Non Profit Exhibit -----\$ 30.00 Space Fee*

Please select one: _____ New Applicant _____ Previous Applicant: # Years attending _____

Please select one: _____ Fine Art _____ Hand Crafts _____ Wearable Art

_____ General Info _____ Sales _____ Other _____

Sales Items: Please list the types of items which you plan to sell or display

Type of Unit: Tent Trailer Open Display Pushcart Other

Length (Unit frontage) _____ Depth (front to back) _____

Standard spaces are 15 feet in frontage by 12 feet deep. If you require more space, you must request an additional space (WHERE AVAILABLE). Your **unit, including awnings and towing apparatus, must fit into your** designated space. Space is limited and there will be no room for flexibility once spaces are assigned.

Circle Total Number of Spaces Requested: 1 2 3 Other _____

Special Request: _____

Electrical Service: YES 110V #AMPS _____ NO
_____ 220V #AMPS _____

Electrical Service cannot be guaranteed. Approved service will be indicated on vendor confirmation.

Water Service: Yes No

AGREEMENT

I, the undersigned, wish to participate in the Gopher Hill Festival and have read and understand the Policies and Procedures attached and the policies on this application. I agree to abide by these policies and those that will accompany the confirmation if accepted for participation. I understand that no refunds will be made for inclement weather.

I, the undersigned, agree to be responsible for any loss or damage to property or personal injury during the Gopher Hill Festival and further release festival management, the Gopher Hill Festival Committee, the Town of Ridgeland and Jasper County, SC from any claims resulting there from.

BUSINESS NAME/ORGANIZATION: _____

Authorized Signature: _____ **Date** _____

Complete, sign and return this application, photos and fees to:

Gopher Hill Festival Society, PO Box 1776, Ridgeland, SC 29936

TOTAL AMOUNT ENCLOSED: \$ _____

*Space fees are refundable <u>only</u> if applicant is not accepted to participate. There is no rain date. FOR OFFICE USE ONLY	DATE REC'VD	AMOUNT PAID	CK / M.O. #	I.D. _____
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Gopher Hill Festival POLICIES AND PROCEDURES FOR YOUR RECORDS

**PLEASE READ THESE POLICIES AND PROCEDURES VERY CAREFULLY. ALL
POLICIES AND PROCEDURES WILL BE ENFORCED.**

FOR THE SAFETY OF ALL CONCERNED

In addition to Gopher Hill Festival Procedures and Policies, all vendors are required to comply with all State, County, and local codes and regulations. All food vendors will be subject to inspection by the S.C. Department of Health and Environmental Control and to the Ridgeland Fire Marshal.

1. APPLICATION PROCESS

- a. **Completion Process** - Application must be completed, signed, and returned by the deadline indicated and must include all non-refundable fees (unless applicant is not accepted for participation).
- b. **Confirmation of Acceptance** - If accepted for participation, you will receive a confirmation phone call with information regarding check-in time, a space number, and other applicable information.
- c. **Notification of Rejection** - If application is not accepted for participation, a notice explaining the reason for rejection and a refund check will be mailed to applicant promptly.
- d. **Photo** - All applicants are encouraged to provide a photo of their unit with their application. Photos will NOT be returned.

2. ON-SITE SALES & UNIT GUIDELINES

- a. **Arrival and Departure** - Arrival and Departure procedures will be explained in the confirmation phone call. All vehicles, trailers, or other large objects must be removed from the festival grounds one hour prior to the festival opening. **Only approved Town and Gopher Hill vehicles will be permitted to remain on festival site. ANY PARTICIPANT WHO FAILS TO ARRIVE AT THEIR DESIGNATED TIME WILL BE CONSIDERED A "NO-SHOW" AND THE SPACE MAY BE RE-ASSIGNED.**
- b. **Space Assignment** - Participants are assigned a space with a corresponding identification (ID) number. Participant cannot sublet, assign, or donate their space in whole or part without permission of festival management.